

The following table provides a selection of our “*ready-to-go*” programmes which can be delivered at short notice (subject to availability). All of the programmes shown can be tailored and adapted, or alternatively we can design something bespoke to meet specific requirements. The list is not comprehensive, so if you don’t find something suitable please contact us at programmes@designed4success.co.uk and we’ll be happy to help.

Programme Type	D4S Programme	Participant outcomes	Duration
REMOTE WORKING	Collaboration for remote teams	<ul style="list-style-type: none"> • <i>Understand what collaboration really means</i> • <i>Explore why collaborating virtually is different</i> • <i>Understand the three key shifts required for collaborating virtually</i> • <i>Learn simple techniques for collaborating effectively</i> 	90 mins
	Effective Virtual Meetings	<ul style="list-style-type: none"> • <i>Learn how preparation, set-up, location and environment contribute to effective virtual meetings</i> • <i>Practise running and structuring a virtual meeting to make it as effective as face to face ones</i> • <i>Consider the different behaviours required for effective virtual meetings</i> 	90 mins
	Chairing Virtual Meetings	<ul style="list-style-type: none"> • <i>Understand how to optimise the role of chair in virtual meetings</i> • <i>Learn quick tips for the role of chair</i> • <i>Learn how preparation, set up, location and environment contribute to effective virtual meetings</i> • <i>Explore behaviors which can be amplified to help encourage robust and effective challenge in meetings</i> 	90 mins
	Virtual Facilitation	<ul style="list-style-type: none"> • <i>Increase your confidence to deliver in a virtual world</i> • <i>Learn how to engage and motivate your participants</i> • <i>Explore your challenges and concerns with virtual facilitation</i> • <i>Consider how set-up and environment impacts participant engagement</i> 	90 mins